

# MCOA BRIEFS

## Weekly News from your State COA Association

August 8, 2017

ALWAYS ONLINE @ [www.mcoaonline.com](http://www.mcoaonline.com)  
And now on [Facebook](#), [Twitter](#) and [Linkedin!](#)

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### MCOA Fall Conference

Registration now open!

- [Register Here](#)
  - [Conference Pricing](#)
  - [Preliminary Conference Booklet](#)
- [Hotel Registration Link](#)
- [Sponsor/Exhibitor Packet](#)
  - [Sign up to be a Sponsor/Exhibitor](#)

### Protective Services Training

September 7, 2017 at the Northborough Senior Center

Although PS programs received nearly 24,000 elder abuse reports in Massachusetts in Fiscal Year 2014, experts suggest that elder abuse continues to be significantly underreported. As such, it is critical that professionals and non-professionals be educated on the signs and symptoms of abuse and how to proceed should concerns exist, as cases can easily escalate to the point of irreparable physical, emotional and financial damage. This presentation will provide an overview of the Massachusetts Elder Protective Services Program, including the principle of self-determination, definitions and potential signs and symptoms of abuse, contributing factors, and the reporting and investigation processes. [See full details](#)

[Register now](#)

## OUTREACH MEETING

September 7<sup>th</sup> 10am -12pm Medway Senior Center 76 Oakland St Medway, MA 02053 508-533-3210  
Medway Senior Center will be hosting Jonathan O'Dell Assistive Technology Manager and Training Specialist for the Mass Commission for the Deaf and Hard of Hearing. Everyone is welcome to attend.  
Jonathan will be speaking to us on " How to Prevent Isolation Among Elders with Hearing Loss"  
Please RSVP to: [kfennyery@townofmedway.org](mailto:kfennyery@townofmedway.org) if you plan to attend.

Directions to the Medway Senior Center:

Rt.495 to Rt.126 Bellingham/Medway exit. Go up ramp bear right. Follow Rt. 126 until it takes a left. Go Straight

Road becomes Rt. 109. Follow it East until you see Oakland St. on the right. (about 5 Miles). Follow to Senior Center.

It will be on the left set far back from the road and is after a playground.

It will take 15 minutes from 495 depending on traffic.

## MCOA Cancellation and Payment Policy

MCOA is pleased to offer workshops, events and trainings, and does have costs associated with these events.

Attendees who have registered for any MCOA function, may cancel up to the closing date deadline.

If you are unable to attend our function, we request notification prior to the closing date deadline.

Registrants may send an alternate person to the event.

After that time, MCOA is obligated to the caterer and speaker for the costs incurred and will pass along that cost to the registrant.

A registrant who has cancelled before the closing but paid for the function will be able to apply the fee towards the next function.

Cash will no longer be accepted onsite. Invoices will be sent after the event.

Attendees (and their organizations) with a history of unpaid invoices will not be allowed to attend any event without prior payment.

**Cancellations must be made in writing to [shari@mcoaonline.com](mailto:shari@mcoaonline.com). Thank you.**

## For the File Cabinet

Looking for information if your friends group provides assistance for individuals. If so, please share forms/criteria/steps involved. Also, if you have access to a "special needs fund" do you have application forms/criteria/steps involved for dispersing funds?

Please respond to [resources@mcoaonline.com](mailto:resources@mcoaonline.com)

## Our Condolences to the Family of Nancy Williams, Director of Winthrop COA

WILLIAMS, Nancy J. (DiMuro) Director, Robert A. DeLeo Senior Center Of Winthrop, July 26, 2017. Devoted wife of James W. "Jimmy" Williams. Loving mother of Jennifer Kravitz and her husband Scott of Winthrop and Peter Williams of Winthrop. Dear sister of Jerry DiMuro and his wife Cheryl of NH, Lynda Grato and her husband Joseph of Wakefield and Scooby Wells of Revere. Cherished grandmother of Dylan, Nathan, Scotty, Jr., Jaiden, Treven, James and Jorja. Visiting Hours: Family and friends are cordially invited to attend the visitation in the St. John the Evangelist Church 320 Winthrop St., Winthrop on Wednesday, August 2, 2017 from 10:00 AM to 12:00 PM followed by a funeral mass immediately following the visitation at 12:00 PM. Interment to follow the mass in the Belle Isle section of Winthrop Cemetery. Memorial donations may be made to the Survivors By the Sea at [www.survivorsbythesea.org](http://www.survivorsbythesea.org). For directions or to sign the online guestbook go to [www.caggianofuneralhome.com](http://www.caggianofuneralhome.com). Caggiano-O'Maley-Frazier Winthrop

## *How to Bring "Intergenerational" to Your Center: Free Workshop Tuesday, September 26*

Are you looking to incorporate more intergenerational initiatives into your center's programming? **Bridges Together is offering a free workshop -- Step by Step: The Tools for Building an Effective Intergenerational Program -- on Tuesday, September 26 from 9 am to 3 pm at The Grange Hall in Sudbury.** In this interactive workshop, participants will learn:

- What IG program are and why we need them
- The human development theories that underpin a successful IG initiative
- Practical tips and useful strategies for uniting bookend generations
- A fool-proof, step-by-step template from which to build your event

Register [here](#) for this free event.

## *September is Intergenerational Month! How Will YOU Be Celebrating?*

**Bridges Together is thrilled to be overseeing global celebrations of Intergenerational Month in September and is encouraging communities to plan events to recognize the importance of relationships between youth and older adults.** We've created several [How-To Guides](#) to provide ideas -- and even full itineraries -- for events. Click [here](#) to see them and [here](#) to see events from last year in Massachusetts.

We are asking participating communities to let us know about events that they have planned so that we can help publicize them! Click [here](#) to submit your event.

## Alzheimer's Association 24/7 Helpline

The Alzheimer's Association 24/7 Helpline 800-272-3900 is a resource we pride ourselves on, and we want to make sure our Senior Centers know it is there for not only your community and families that need it, but also for professionals like yourselves.

Our highly trained Helpline Counselors can help get the answers our callers need to common and complex questions related to memory loss, as well as offer support in talking through difficult situations. In addition, if your Center would like any materials such as Helpline cards, brochures or flyers, you can always email our Helpline Specialist Milton at [mjoel@alz.org](mailto:mjoel@alz.org).

## NISC Programs of Excellence Awards

**Apply now** to the National Institute of Senior Centers' Programs of Excellence Awards and **win national recognition** for the creative and fun programs you offer your members! Each year, thousands of programs are offered to our senior center participants which enlighten their minds, engage their bodies, enrich their souls, and empower their hearts. Share these terrific programs with your peers using an easy to complete [application form](#).

**New this year** - The winners in each of the following categories will receive \$100 for their center:

1. **Community Development, Leadership and Intergenerational** - programs that increase community involvement in senior centers, enhance diversity appreciation and understanding, and develop strong leaders and volunteers.
2. **Cultural Programs** - programs that showcase performing and visual arts, music, and literature.
3. **Fundraising** - programs designed to generate revenue or in-kind sponsorship for the senior center.

4. **Health and Wellness** - programs designed to improve the health of seniors through programs, screenings and education.
5. **Nutrition** - programs geared to improving nutritional health or combating malnutrition.
6. **Special Events** - programs designed as one-time events or projects. May be intergenerational, thematic, seasonal or patriotic.
7. **Technology** - programs that teach the use of technology, or use technology in program delivery

In addition, a **\$300 prize** will be awarded to the best example of a **marketing strategy**.

Deadline for submissions is **Friday, November 10, 2017**.

## For your Newsletters

### Don't Ignore Your Medicare Mail!

It's that time of year! If you have a Medicare Prescription Drug Plan or a Medicare Advantage Plan (HMO, PPO), you will receive information from your plan by the end of September. Please understand and save this information regarding *changes* in your plan for 2018.

During Medicare Open Enrollment (October 15 - December 7), you may change your insurance plan for next year. SHINE counselors can help you understand your plan changes, as well as other options you may have. There will be group presentations... and/or you may schedule a phone or in-person appointment.

Trained SHINE counselors offer free, confidential counseling on all aspects of Medicare and related health insurance programs. *To schedule a SHINE appointment, call your senior center or 1-800-AGE-INFO (1-800-243-4636) ... then press or say 3. If you get the SHINE answering machine, leave your name and number. A counselor will call you back, as soon as possible.*

*Call early to receive a pre-enrollment form and make that appointment... and bring your Medicare and insurance cards and complete list of your medications.*

**DO NOT WAIT UNTIL IT'S TOO LATE!**

# Adventures in Creative Retirement

Saturday, September 9th

Dear MCOA Director:

Avi Bernstein, Director of Director of Brandeis Osher Lifelong Learning Institute, is directing an exciting conference entitled Adventures in Creative Retirement taking place September 9 on the campus of Brandeis University.

Avi is asking you to help us spread the word in your network in the hope that you and your staff will find this Conference meaningful. Adventures in Creative Retirement is an all-day conference that aims to empower the boomer generation to think creatively about retirement. Please find below some suggested language for describing the Conference. Note that we have arranged for a 10% discount for all Massachusetts Council on Aging staff. Others in the MCOA orbit (e.g. spouses, seniors who enjoy services) may also take advantage of this promo by using the code. Questions? Please feel free to reach out to [abernstein@brandeis.edu](mailto:abernstein@brandeis.edu) or call me directly at 781-736-2171.

## **SAMPLE BLURB FOR NEWSLETTERS---**

***Suggested Subject Line: "Discounted passes: conference on healthy aging" [Promo Code inside]***

***Suggested Audience: Email to Staff***

Dear

On September 9, you have a special opportunity to enjoy a day of professional development and personal reflection exploring the adventure of retirement and imagining the future of healthy aging for the boomer generation.

The Conference, which will take place on the campus of Brandeis and feature internationally recognized leaders in the healthy aging field, will benefit you, both as individuals and as professionals in the field.

**What you can do to take advantage of this opportunity:** Sign-up by August 15 using promo code MCOA and enjoy a 10% reduction off the already low "early bird" price.

**What our Council will do:** [OPTIONAL. Insert language here if you would like to offer professional development subsidies for your staff.]

**How to Register for Adventures:** You may register here. Your registration fee includes breakfast, lunch and refreshments, and a host of program materials, including special gifts for the "third age" from Brandeis and our sponsors.

## September is Senior Center Month

As you know, September is Senior Center month. The theme this year is Senior Centers: Master of Aging. Here is a link to the materials that NCOA has developed. <https://www.ncoa.org/resources/2017-senior-center-month-program-guide/>.

### **The Massachusetts Falls Prevention Coalition Invites You to Attend Our 11th Annual Falls Prevention Awareness Day Event: "Massachusetts is Standing Together to Prevent Falls"**

When: Tuesday, September 19, 2017

10:00 am-1:00 pm

Where: Great Hall and the Grand Staircase  
State House, Boston

[See flyer for more details](#)

## Great info from the [Alzheimer's and Dementia enews](#)

## 2017 Fire and Life Safety Conference

It is my pleasure to provide you with our [23rd Fire and Life Safety Conference registration brochure](#) . The theme of this year's conference is "Bridging the Gap." Our task force has developed a conference that includes workshops specifically for older adult fire and fall prevention including burn treatment and burn prevention. We are in the fourth year of our latest grant program, Senior SAFE which allows fire fighters to promote and develop partnerships with organizations that address older adults' needs. The elderly are at a great risk of being injured or dying in a fire. This is why it is important to provide older adults with fire and life safety education.

We feel the conference would be a great opportunity for those working with older adults to reach out to the fire fighters who are excited about providing fire and life safety education to this underserved population.

Inside the registration brochure is the nomination form for our Public Fire and Life Safety Educator of the Year. If you know a firefighter who might deserve this recognition, please fill it out and send it back to me.

I hope you will join us in September, and please feel free to pass this on to someone else who you think would benefit from attending this conference.

Sincerely,

Cindy Ouellette

## New Suicide Prevention Guide

There are tens of thousands of older adults living in independent senior housing sites across Massachusetts. Mental health issues that put older adults at risk for suicide are increasingly a concern of housing and community service providers. These providers face an overwhelming challenge in meeting the needs of their community members. JF&CS recognizes the need to reach out and provide support and education for the staff in both senior housing and other community settings. Our newest guide, ***Suicide Prevention: A Practical Guide for Staff in Massachusetts Independent Senior Housing***, offers information for people working day to day with older adults who may be struggling.

To download this guide, please go to our website at [www.ifcsboston.org/suicideprevention](http://www.ifcsboston.org/suicideprevention)

## Honoring Choices -- Create a Health Care Plan

### Dear Mandated/Non- Mandated Reporter,

We hope this email finds you well.

**This is to inform you that the process to file reports on Elder Abuse is changing!**

The new process begins Friday, June 30, 2017 at 7:45am.

On this date, you will call the Centralized Intake number **at 1-800-922-2275** to file your report on suspected elder abuse, neglect, or exploitation.

Centralized Intake will be taking reports on elder abuse for ALL of Massachusetts, ALL of the time (24/7). Once the report is taken by Centralized Intake, they will forward those reports to the applicable local Protective Services Agency (OCES) for screening, investigations and service planning for elders in our community.

Included please find a one page document that explains this in English and in Spanish.

PLEASE SHARE this with other professionals, colleagues or anyone that you think could benefit from knowing this information.

Thank you for your understanding as this new change happens.

If you have any questions regarding this process, please feel free to contact Terri Kourtz at (508)584-1561 X 255.

## **50+ JOB SEEKERS NETWORKING GROUP!**

Funded and supported by the Massachusetts Association of Councils on Aging(MCOA), we have developed a Job Seekers Networking Group program that supports and assists people 50+ years who are looking for a new job, a new career direction or an encore career.

**We are seeking new COAs to become new regional host sites for this important program. Bids are due July 14 so act today!**

MCOA will recruit and hire the group leaders who will run the programs. Your center could be the location for the bi weekly meetings and a member of your staff could welcome participants, copy handouts, and be a contact person for snow cancellations. Please consider joining this growing network of job seeker support centers! The job seeker 50+ networking groups will commence in late September/early October and continue through June 2018.

Read the full RFP at [www.mcoasonline.com](http://www.mcoasonline.com) .

### ***Introducing the Group Leaders from 2016/2017 Year***

#### **Dawn Quesnel - Hopkinton**

- EM: [dq@coachdq.com](mailto:dq@coachdq.com) Mobile: 617-755-8611

Affectionately known as Coach DQ, Dawn is passionate about helping job seekers navigate through job changes, raises and promotions! For the past 14+ years, Dawn consistently guides her clients to uncover the resources they possess to help them shift their mindset and navigate their career while maintaining a healthy career-life balance. Dawn is professionally trained and certified through CTI, CCI, and is a graduate of IPEC's Leadership Coach Program. In addition to her private coaching practice, Dawn facilitates our **50+ Job Seekers Groups in Hopkinton and Palmer**. Before becoming a Coach, she worked as an Executive Recruiter for 5 years.

#### **Debbi Hope - Halifax and Marshfield**

- EM: [Deborah.hope@comcast.net](mailto:Deborah.hope@comcast.net) Mobile: 978-884-1219

As an executive coach with 30+ years of experience, Debbi, she creates programs for clients to flourish, overcome challenges and develop new competencies to fulfill their needs. Debbi is a member of the Institute of Coaching and has coached at Harvard Business School Executive Education program. She is a founding

member of Integral Coaches East, active in International Coach Federation, and was invited to coach at the 2014 Conference for Women. In addition to her private coaching practice, Debbi serves as Group Leader for our **50+ Job Seekers Networking Groups in Halifax and Marshfield.**

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***Ellen Brady - Barnstable and Mashpee (non-funded site/volunteer)***

- EM: [ellen.brady@bradyassociateshr.com](mailto:ellen.brady@bradyassociateshr.com) Mobile: 781-512-8581

Ellen has 20+ years of experience as a Human Resources professional and Career Coach. Working within a variety of industries including hospitality, healthcare, retail, manufacturing and finance, she has been involved in staffing, training and talent assessment. Ellen is ICF certified, a DiSC Certified Instructor and former Adjunct faculty for Bristol and Quinsigamond Community Colleges. In addition to HR consulting, for the past five years Ellen has provided private coaching services dedicated to helping individuals expand possibilities and achieve personal and professional fulfillment. As a volunteer with Career Collaborative, Ellen provides practice interviews and feedback to clients seeking to expand their career possibilities. Ellen serves as **Group Leader for our Barnstable and Mashpee 50+ Job Seekers groups.**

## **What is a Memory Café?**

A memory café is a welcoming place for people with forgetfulness or other changes in their thinking and for their family and friends.

Memory cafés meet at a variety of places including coffeehouses, museums, or community organizations. Each memory café is different.

Some cafés invite guest artists, some offer education about memory changes, and some are just for relaxing and chatting. But all cafés share one goal: to help guests feel comfortable and to know that they are not alone.

Cafés are a place to talk with others who understand what you are going through, to forget about limitations and instead focus on strengths, to enjoy other's company, and to explore something new.

There are now 63 Memory Cafes in Massachusetts!

Interested in starting a Memory Cafe? Download the [free Memory Cafe toolkit](#).

I'm delighted to let you know that a webinar about starting a Spanish-speaking memory café is now available for viewing at: [www.ifcsboston.org/GuiaCafeDeMemoria](http://www.ifcsboston.org/GuiaCafeDeMemoria). The 25-minute video is in Spanish, and provides a step-by-step guide to the benefits and steps to starting a memory café for Spanish-speaking individuals living with dementia, and their care partners. The Latino and Hispanic community has a disproportionately high risk of developing dementia, and the memory café model can be very helpful.

# New Innovations in Nutrition Programs and Services Grant Opportunity to Promote the Quality and Effectiveness of Nutrition Service Programs

The Administration on Aging (AoA), part of the Administration for Community Living (ACL), announces a new grant opportunity to increase the evidenced based knowledge base of nutrition providers, drive improved health outcomes for program recipients by promoting higher service quality, and increase program efficiency through innovative nutrition service delivery models.

This funding opportunity is to support innovative and promising practices that move the aging network towards evidenced based practices that enhance the quality, effectiveness of nutrition services programs or outcomes within the aging services network. Innovation can include service products that appeal to caregivers (such as web-based ordering systems and carryout food products), increased involvement of volunteers (such as retired chefs), consideration of eating habits and choice (such as variable meal times, salad bars, or more fresh fruits and vegetables), new service models (testing variations and hybrid strategies) and other innovations to better serve a generation of consumers whose needs and preferences are different.

Please visit the link [here](#) for more details about the grant opportunity and application process. **This grant opportunity closes on August 7, 2017.**

## Upcoming Events

Events in Chronological Order

### Suicide Prevention - Assessing & Managing Suicide Risk: Core Competencies for Mental Health Professionals

Tuesday, August 22, 2017

Registration: 8:00 AM - 8:30 AM

Training: 8:30 AM - 5:00 PM

Location: **Crowne Plaza Hotel - Berkshires**

1 West Street, Pittsfield, Massachusetts 01201

**Registration fee: \$25.00**

**Registration Deadline: August 17, 2017 (or when workshop reaches capacity)**

Continuing Education Credits: **7.0**

**[Register](#)**

## ***How to Create and Sustain a Successful Support Group for Grandparents Raising Grandchildren and Kinship Caregivers***

9/7/17

9:00 a.m.-12:00 p.m.

Elder Services of Worcester Area Inc.

67 Hillbrook Street Worcester, Ma.

Are you a provider who is interested in starting a support group for grandparents raising grandchildren? Are you trying to figure out where to go and how to begin?

Then this workshop is for you!

The Commission on Grandparents Raising Grandchildren Support Group Sub-Committee has designed a three-hour workshop to provide you with information, resources, and best practices for support groups for this amazing group of caregivers. We will discuss common issues and themes for grandparents raising grandchildren, resources and suggestions for guest speakers, the role of the facilitator, funding, and much more. You do not want to miss this!

Please contact the Colleen Pritoni at the Commission and provide the following information:

Name, e-mail address, and agency/community

[Click here to RSVP by 9/5/17](#)

## ***Honoring Choices Massachusetts***

*Expand your knowledge & sharpen your skills!*

*Learn how to start care planning discussions at every phase of health!*

*Register today for the*

***Health Care Planning Facilitator Course***

***5.0 CE Credits Nursing and Social Work***

*September 28, 2017, 8am-12:15pm*

*Care Dimensions, 333 Wyman Street, Suite 100 Waltham, MA*

***EARLY BIRD & Group Rate Registration***

*Register Here*

SAVE THE DATE

# Homelessness Among Elders Summit

A discussion for the South Coast, Cape and Islands

When: Monday, October 23, 2017 9:00am till 1:00pm

Where:Marriott Towne Place Suites, Wareham MA

Keynote Address:Alice F. Bonner, Secretary

Executive Office of Elder Affairs

## Transitions

- Congratulations to Tammy Murray on her move from Kingston to Hanover!
- Congratulations to Jan Robbins who served as Interim Director and is now Director of Ashburnham!

## Member Questions

We will be moving into our brand new senior center (Tolles Parsons Center) this September (photo attached was taken on Friday – still under construction). We'll have a Fitness Room for seniors to use which will include 5-6 pieces of equipment (treadmill; upright bike; recumbent bike; recumbent elliptical; weight bench). For those COAs that have fitness centers, I am looking for answers to the following questions. I would appreciate hearing back from any center that has a fitness center. I am more than happy to compile the information I receive and share it with any other COA that is seeking the same information – this will also avoid your inbox being flooded with responses. Thanks in advance!

1. Do you have a fitness center policy? If yes, will you [share it with me please](#).
2. Do your seniors sign a liability waiver? If yes, will you [share it with me please](#).
3. Before seniors use the equipment in your fitness center, do they have to be trained on the equipment? If yes, who conducts the training?
4. Are your seniors permitted to use the fitness equipment independently or must there be a “monitor” in the room? If the latter, is this person a paid staff member or vendor or volunteer? What are their credentials?
5. If there is any other information that you think would be helpful, I welcome more information or a call from you! My direct line is: 781-263-1529

Please respond to [Gayle Thieme](#)

## Job Opportunities

### ***Minuteman--Protective Services Supervisor (PSS)***

A member of the Leadership Team and reporting to the Protective Services Program Manager, the Protective Services Supervisor (PSS) is responsible for the daily supervision, consultation, guidance, and training to assigned Protective Service Workers (PSW) who provide intervention for senior consumers facing abuse, neglect by a caregiver, financial exploitation, or self-neglect and assists with the overall management of the Protective Services program. The PSS provides education to the community on relevant protective service issues.

[See full job description](#)

Posted 8/4/2017

### ***Springwell--Licensed Social Worker***

Are you a **Licensed Social Worker** seeking a Case Management position? Come work for Springwell and support seniors who want to age-in-place in their own home. Work collaboratively as part of an interdisciplinary team that provides in-home services to older adults and individuals with disabilities. The Social Worker will make home visits, conduct comprehensive assessments and participate in the development of person-centered care plans. Our ideal candidate will have a strong desire to work with seniors, excellent organizational skills and be able manage constant change with a positive attitude.

Bachelor's degree required. Master's Degree preferred. Massachusetts Social Work license required. The ability to establish and maintain professional relationships with consumers, family members, co-workers and community professionals. The ability to work both independently and as part of a team. A reliable car, current driver's license and safe driving record required.

For more information, or to apply now, please contact Alicia Prchlik at [APrchlik@springwell.com](mailto:APrchlik@springwell.com) or use the website below.

<https://springwell.applicantpro.com/jobs>

Posted 8/3/2017

### ***Springwell--Case Manager***

Springwell is seeking dedicated and compassionate **Case Manager** to join our Case Management and Housing Departments. A Case Manager conducts comprehensive in-home assessments with elders, helps determine needs and eligibility for government subsidized services, creates care plans and coordinates services. Duties include data entry into computer database, communication and consultation with family members, other Springwell staff and community professionals. **This position has a \$1,000.00 SIGN-ON BONUS!!!**

Bachelor's Degree required. Degree in Social Work, human services, nursing, psychology, sociology or related field preferred. Previous experience in human services field preferred. Working with computers, entering data and running reports. A reliable car, current driver's license and safe driving record required.

For more information, or to apply now, please contact Alicia Prchlik at [APrchlik@springwell.com](mailto:APrchlik@springwell.com) or use the website below.

<https://springwell.applicantpro.com/jobs>

Posted 8/3/2017

## ***Berkshire Regional Planning Commission--Planner***

Dynamic and motivated individual sought for a professional planner position with the Berkshire Regional Planning Commission (BRPC), a regional planning agency serving Berkshire County in Western Massachusetts. This position will be involved with a variety of planning activities, with some focus on public health planning. This is an excellent opportunity for the right individual to gain multi-faceted experience in community and regional planning and public health initiatives. The selected candidate will be primarily responsible for providing support to Age Friendly Berkshires, a collaborative working to make Berkshire County a more age-friendly community. The Planner will also provide support to a wide range of other planning activities, including, but not limited to public health, emergency planning and economic and community development. Work involves researching and analyzing information/data, writing, facilitating meetings, outreach, interacting with the public and producing plans and other technical documents. Employees are expected to exercise a degree of independent judgment and initiative. Good writing skills, analytic thinking and people skills are a must. Public health experience, grant writing and grant management skills are a plus.

See full job description and how to apply

Posted 7/31/2017

## ***Spencer--Outreach Worker***

The Town of Spencer, Council on Aging (COA) is seeking a part-time Outreach Worker.

This is a 10-15 hours per week position which reports directly to the Council on Aging Director. Candidates must be aware of federal, state, and local services and providers for senior citizens and be willing to perform home visits to our senior residents, and all other work as related to the Office of the COA. Associates degree or equivalent experience with 1-3 years working with older adults; candidate must be flexible, dependable transportation is essential. CPR and first aid certification is a plus. Salary range: \$15-16 per hour.

Resumes will be accepted through August 14, 2017. Please submit cover letter, resume and town employment application form, available at [http://www.spencerma.gov/pages/SpencerMA\\_News](http://www.spencerma.gov/pages/SpencerMA_News) to Town of Spencer, Human Resources Department, 157 Main Street, Spencer, MA 01562. EEO Employer.

Posted 7/31/2017

## **Director, Information and Referral**

### **WESTMASS ELDERCARE**

- **I&R DIRECTOR The Director is responsible for training, directing, and monitoring the Care Coordinators and other assigned staff in providing appropriate and quality services to enrollees according to the procedures of WestMass ElderCare and the regulations of the Executive Office of Health and Human Services.**
- **I&R DIRECTOR The Director is responsible for training, directing, and monitoring the Care Coordinators and other assigned staff in providing appropriate and quality services to enrollees according to the procedures of WestMass ElderCare and the regulations of the Executive Office of Health and Human Services.**

- The Director also supervises the Caregiver Specialist and Options Counselors, directs the activities and staff of the I & R department as well as providing clinical supervision to interns and license-eligible staff.
- ESSENTIAL DUTIES AND RESPONSIBILITIES: Directs the activities of the I&R Supervisor and staff of the I&R department.
- Responsible for the agency activities related to the maintenance and dissemination of information regarding services and programs available to elders, disabled persons, and caregivers.

### ***Essex--Outreach Coordinator Part Time***

**Job Summary:** Professional, administrative and supervisory work in developing and implementing the programs and services of the Essex Council on Aging (COA) and Senior Center in an effort to meet the social and wellness needs of the Town's older adults while providing information and referral services to non-senior residents who are confronting the challenges of an aging family member; all other work related.

[See full job description and how to apply](#)

Possted 7/27/2017

### ***Wellesley--COA Bus Driver On Call***

The Wellesley Council on Aging (COA) is seeking applications from responsible individuals to drive the COA bus on an on-call basis. On-call drivers fill in when regularly scheduled drivers are out due to time off, illness, etc., and may also be asked to drive on evenings and weekends as needed. The COA Bus Driver provides safe transportation to medical appointments, stores, and social engagements for Wellesley's senior citizens via a 12 passenger wheelchair accessible bus. The incumbent maintains accurate passenger records and performs daily safety checks. The work requires a clean driving record, organizational and interpersonal skills and concern for the safety of passengers and equipment.

Requirements: High School diploma; the ability to read and write English; possession of a valid Massachusetts driver's license; possession of a clean driving record with no moving violations in the past five years; patience with and interest in senior citizens; and basic familiarity with personal computers and spreadsheet software. Candidates must pass a CORI check and participate in pre-employment drug screening. Mandatory training will be scheduled. The position is not eligible for benefits. Applicants with evening and weekend availability preferred. The hourly rate of pay is \$15.68.

To apply, submit a Town job application or a cover letter and resume to the Human Resources Department, 525 Washington Street, Wellesley, MA 02482 or e-mail as a Word document or PDF to [hr@wellesleyma.gov](mailto:hr@wellesleyma.gov) by August 10, 2017. AA/EOE

A Town of Wellesley job application is available at the following location:

[http://wellesleyma.virtualltownhall.net/Pages/WellesleyMA\\_HR/application](http://wellesleyma.virtualltownhall.net/Pages/WellesleyMA_HR/application)

Posted 6/26/2017

## ***Kingston--Director of Elder Affairs***

FULL TIME(35hrs/wk)

Statement of Duties: The Director of Elder Affairs is a senior staff position responsible for administrative and supervisory work in the development and implementation of programs and services at the Town of Kingston's Senior Center in an effort to meet the continuing development of the area's senior population in order to remain living independently in their homes; the employee is required to perform all similar or related duties.

[See full job description and how to apply](#)

Posted 7/20/2017

## ***Southampton--Senior Center Director***

The Town of Southampton is seeking a unique individual for the position of Senior Center Director. This part time position which averages 22.5 hours a week will lead a small team to provide services and activities to the Southampton senior population. Working with the COA Board this person will oversee the daily operation of the Council on Aging, file annual reports and other required materials, maintain accurate records of the COA's activities, write annual grants, prepare/submit COA payroll and respond to the public at large in an effort to provide services to Southampton seniors.

[See full job description and how to apply](#)

Posted 7/14/2017

## ***Somerville-Cambridge Elder Services --Executive Director***

Somerville-Cambridge Elder Services (SCES) is seeking a seasoned professional who is passionate about elder services and capable of guiding our agency's continued development as our next Executive Director (ED).

Working on behalf of a dedicated Board of Directors and with a highly effective management team and staff, the successful candidate will continue to promote our culture of service and excellence within the agency, and will enhance and grow our positive working relationships with other agencies, our partners, and the consumers we serve.

The ideal candidate will be a proven leader, with the right combination of business savvy, motivational skill, change leadership and commitment to our mission. Knowledge of the Greater Boston Area and elder services in Massachusetts is also a plus.

[See full job description and how to apply](#)

Posted 7/14/2017

## ***Bristol Elder Services--Chief Programs Officer***

Bristol Elder Services, Inc., a private, non-profit agency that provides community-based support services, is seeking an experienced CPO to join its Fall River team. The CPO reports to the CEO, is a member of the executive team, and is responsible for overseeing four program departments (nutrition, intake/information &

assistance, planning, and long-term care facility ombudsman program). The CPO is also the principal grant writer and develops and executes communication strategies.

Requires bachelor's degree plus five years' of strong human services management experience overseeing all aspect of programs, including performance, quality, and budget. Proven leadership, successful grant writing history, intermediate computer skills, and ability to thrive in a fast-paced environment required. Must have a valid driver's license and reliable transportation. Community-based experience strongly preferred.

E-mail cover letter and resume to [HR@bristolelder.org](mailto:HR@bristolelder.org) by July 28, 2017.

AA/EOE

All qualified applicants will receive consideration for employment without regard to disability, race, color, religion, sex, or national origin.

Posted 7/14/2017

## ***Agawam--COA Director***

The Town of Agawam is seeking qualified applicants for the position of Senior Center Director.

### **PRIMARY RESPONSIBILITY**

Administer the Town's elderly services program to provide general assistance to senior citizens; directs the operation of the Agawam Senior Center; Serves as a liaison to the appointed Council on Aging board; reports to the Mayor; Any and all related work as required.

Possession of a Bachelor's degree in social services, sociology, gerontology, psychology ombudsmen experience, or a closely related field required. Administrative and supervisory experience working with the senior population a must. Strong knowledge of principals of social work and municipal social service programs, with a special focus on programs and services for the elderly. Strong knowledge of federal and state laws, regulations, programs and funding sources pertinent to the elderly population. The salary range for this position is \$62,621.16 - \$77,018.66. Please inquire by contacting the Personnel Office located at 36 Main Street Agawam, MA 01001 (413) 726-9732 or 9733.

Posted 6/30/2017

## ***Minuteman--Geriatric Support Services Coordinator***

An integral part of the agency, the GSSC assists Minuteman Senior Services to accomplish its mission to provide services to enable our elderly consumers to live in the setting of their choice. As a member of an interdisciplinary team and with both solid understanding of regulations guiding the role and discretion and independent judgment, the GSSC is responsible for an assigned caseload of elderly consumers enrolled in a Senior Care Options program (SCO). The GSSC coordinates the delivery of care to consumers by conducting home visits, determining home care programs eligibility, assessing consumer needs, developing service plans, revising the service plans as needed, and updating consumer records in a timely manner to ensure a clear picture of the status of the consumers served. The GSSC maintains information related to each case in the SIM database in accordance with the Executive Office of Elder Affairs (EOEA) and program documentation standards and in close collaboration with the Senior Care Options (SCO) entity. The GSSC also assists in the implementation of the Comprehensive Screening and Service Model (CSSM) in conjunction with SCO coordinators, RN's and Nursing Homes.

[See full job description and how to apply](#)

Posted 6/30/2017

## ***Lincoln--Assistant COA Director***

The Town of Lincoln seeks qualified applicants for the 21 hour a week position of Assistant COA Director. This position will, under the direction of the Council on Aging Director, be responsible for developing, overseeing and implementing the Council on Aging's social work component and assisting with the day-to-day functions of the Council on Aging operations. Candidate must provide case management, call reassurance and follow-up, and problem resolution services to seniors and their families. This position will also provide family counseling, perform home visits, facilitate support and discussion groups and maintain on-call status. A Master's degree in social work or an equivalent mental health field required with a minimum of three years of progressive experience working with the elderly or in a related human service field. Current hourly pay range is \$24.06 - \$30.49. Please submit a cover letter and resume to Mary Day, Town Offices, 16 Lincoln Road, Lincoln MA 01773 or [jobs@lincolntown.org](mailto:jobs@lincolntown.org) by July 19, 2017. AA/EOE  
posted 6/30/2017

## ***Dedham--Liveable Dedham Project Coordinator***

This position is designed to support the community change efforts envisioned by "Livable Dedham" -- a grassroots initiative to transform Dedham into a more agefriendly community. The ideal candidate for this key position will be a self-starter, comfortable with managing his/her own work schedule while collaborating closely with an action team. He/she must be experienced working in complex environments navigating multiple interests. The candidate will be an excellent project manager with strong attention to details, event logistics and deadlines. He/she must be a strong writer and possess sound skills in internet research. It would be a plus to have familiarity with the town of Dedham.

[See full job description and how to apply](#)

Posted 6/27/2017

## ***Littleton--Outreach Coordinator***

The Department of Elder and Human Services seeks a highly qualified individual for the full time position of Outreach Coordinator. Position is a Social Service Advocate responsible for disseminating information, making referrals, performing home visits and assessments and coordinating local services. Primary duties are as liaison to local and community elder service providers for elders and their families, assisting other town residents at risk, and organizing and leading EHS support groups such as Living Alone and Well, Social Anxiety, and Caregiver support. Work is performed under the supervision of the Director of EHS.

[See full job description and how to apply](#)

Posted 6/27/2017

## ***AARP--Sr. Operations Associate Massachusetts***

In this key role, you will serve as a business office administrator with responsibility for: monitoring the day-to-day operations of the state office; managing financial activities for the office including financial forecasting & analysis, tracking expenditures, compiling monthly, quarterly and year-end reports and advising the State office on budget and operational issues as well as providing support to staff and volunteers. You will also be responsible for: maintaining effective office systems; serving as a liaison to various business groups at the

national office and other state offices; maintaining business relations with vendors; and engaged in meeting and event planning. You will be providing customer service to volunteers, AARP members and members of the public who contact the state office, as well as sometimes staffing public events.

[See full job description and how to apply](#)

Posted 6/26/2017

### ***Framingham--Assistant Social Services Supervisor***

The Assistant Social Services Supervisor is responsible for assisting the Social Services Supervisor in advocating for, coordinating, and implementing social services in accordance with NASW standards for residents over the age of sixty in Framingham. Employee is required to perform all similar or related duties.

[See full job description and how to apply](#)

Posted 6/26/2017

### **Needham--Assistant Director of Aging Services**

The Town of Needham is seeking an Assistant Director of Aging Services, and I hope to enlist your help in our search for an individual with the right balance of elder services management experience, formal education, professional training, leadership, and temperament.

The Assistant Director of Aging Services is a vital member of the Aging Services Division, and has a frontline role in helping to make Needham a supportive and welcoming community for residents of all ages, especially its seniors. He or she helps to lead a critical Town division by overseeing program development and delivery, conducting extensive education and outreach efforts to Needham's residents, and managing the recruitment, training, and retention of volunteers.

Needham's Aging Services Division is located in the Center at the Heights (CATH) at 300 Hillside Avenue in Needham; CATH is a beautiful almost 20,000 square foot building completed in 2013 which houses the Aging Service Division and almost all of the Division's activities and programs. Since moving into its newly constructed home in 2013, the Needham Aging Services Division has offered a diverse and ever-expanding series of programs for older adults. In FY 2016, the Division offered more than 76 unique programs and 329 individual program sessions each month, served more than 5,400 meals annually as part of an elder nutrition

program, provided 8,800 rides as part of a senior transportation program, and handled 6,747 client contacts as part of the S.H.I.N.E. (Serving the Health Needs of Everyone) program. It is expected that the new Assistant Director of Aging Services will work with the Director, the Council on Aging Board, the Division staff, and dozens of committee volunteers to further expand and diversify the division's programming, and to expand its services and hours of operation to meet the needs of the full spectrum of Needham's seniors.

The ideal candidate for the position of Assistant Director of Aging Services has thorough knowledge of gerontology and human services management gained from a combination of work experience, professional training, and formal education. A Bachelor's Degree in gerontology, social work, human services administration, public health, or a related field is the preferred credential for this position, provided it is in combination with work experience in a human services organization along with evidence continuing training and professional education. A Master's degree in gerontology, social work, human services administration, public health, or related field is not required, but will be considered a plus for candidates with less extensive work experience.

Attached to this email is the job posting, which is also available for review on the Town of Needham's website ([here](#)).

Applications will be accepted until 5:00 p.m. on Wednesday, June 28, 2017 or until a suitable candidate has been selected.