

Due to a coding error, CMS will be conducting a secondary reassignment of certain beneficiaries eligible for the Part D low-income subsidy (LIS) in late November.

This reassignment will move beneficiaries who are currently enrolled in de minimis plans and should have been reassigned as a part of our annual reassignment process in October.

CMS will mail reassignment notices (printed on blue paper) to the affected beneficiaries in early December. CMS will mail a second blue letter to these beneficiaries in January.

This second notice will identify which drugs in their current drug regimen are on the formulary of the 2012 plan to which they are being reassigned, and how to request an exception or appeal, or file a grievance.

“Gaining” PDPs are responsible for providing enrollment confirmation and enrollment materials to beneficiaries in a timely manner.

“Losing” PDPs are responsible for sending an appropriate ANOC and disenrollment confirmation to beneficiaries being disenrolled due to reassignment.

The CMS notices on blue paper that are sent to affected beneficiaries will instruct them to contact their current plans if they wish to remain in those plans for 2012.

Please note that PDPs may not contact these individuals to encourage them to remain in the plan.

### **End-of-year Timeline for Secondary Reassignment**

**November 23, 2011** – CMS conducts secondary reassignment

**November 28, 2011** – CMS provides lists of PDP reassignees to States, 1-800-MEDICARE, and “losing” and “gaining” PDPs.

**December 5, 2011** – CMS begins mailing beneficiary reassignment notices on blue paper

#### **December 9, 2011**

**Within 10 calendar days of receipt of TRR showing reassignment**, “Gaining” PDPs must send beneficiaries acknowledgment that their enrollment has been accepted by CMS (See Exhibit 29 of Chapter 3).

**Within 10 calendar days of receipt of TRR showing reassignment**, “Losing” PDPs must send beneficiaries confirmation of disenrollment due to reassignment (See Exhibit 10b of Chapter 3).

**January 1, 2011** – Reassignment effective date.

**January 17, 2011** – CMS begins mailing reassigned beneficiaries a second blue notice identifying which drugs in their current drug regimen are on the formulary of the 2012 plan to which they are being reassigned, and how to request an exception or appeal or file a grievance.