



To : Councils on Aging
From : Host Site Councils on Aging
Re : Board Trainings -- **AMENDED**

Please know that Elder Affairs will conduct several regional board trainings during the next few months and you are cordially invited to attend.

These programs cover a variety of topics including the roles and responsibilities of board members, staff and volunteers, as well as an overview of the aging network along with COA services and activities. Board members, COA directors and "Friends of the COA" are welcome; audience participation is strongly encouraged.

The programs are 2½ hours (with a short break). Kindly confirm attendance with the site host at least one week in advance. Lunch may also be available: if you are interested, please contact the host site prior to the program. Thank you.

Please see late notes for the **Groton** and **Chesterfield** & sites & new trainings in Danvers and Sharon. Thank you.

March 23rd **Brockton** **10 Fr. Kenney Way**
Anne McCormack amccorm@ci.brockton.ma.us 508-580-7811
REGISTRATION 1:00; PROGRAM 1:30 – 4:00

March 25th **Florida** **367 Mohawk Trail (Rt.2)**
Donna Hartlage flasr367@localnet.com 413-662-2811
REGISTRATION 8:45; PROGRAM 9:15 – 11:45 *Weather Date: April 1st*

March 31st **Barnstable COA** **825 Falmouth Rd.**
Maddie Taylor madeline.taylor@town.barnstable.ma.us 508-862-4759
REGISTRATION: 9:00; PROGRAM 9:30 – 12:00 noon

(continued)

April 6th

Amy Wilson Kent

REGISTRATION: 9:00; PROGRAM 9:30 – 12:00 noon

Mendon COA

coa@mendonma.net

62 Providence St.

508-478-6175

LIMIT: 35 attendees

April 8th

Martha Campbell

REGISTRATION: 8:45; PROGRAM 9:15 – 11:45

Groton COA

gcoa@townofgroton.org

163 West Main St., Rte 225

508-448-1170

April 15th

Nancy Braxton

REGISTRATION: 8:45; PROGRAM 9:15 – 11:45

Chesterfield COA

chesterfieldcoa@verizon.net

Fragrance Free Site!

400 Main Rd.

413-296-4007

April 25th

Pam Parkinson

REGISTRATION 12:45; PROGRAM 1:15 – 3:45

Danvers

pparkinson@mail.danvers-ma.org

25 Stone St.

978-762-0208

April 28th

Norma Fitzgerald

REGISTRATION 8:45; PROGRAM 9:15 – 11:45

Sharon

sharoncoa@townofsharon.org

219 Massapoag Ave.

781-784-8000

Training will be conducted by Mr. Emmett Schmarsow, program manager for Councils on Aging and senior centers at Elder Affairs for many years.

Light refreshments will be served. We look forward to seeing you soon!

If you have any questions or suggestions regarding COA board trainings, including questions you wish to submit in advance, please feel free to contact Emmett Schmarsow at emmett.schmarsow@state.ma.us, or toll-free, 1-800-698-9723. Thank you.