



CITY OF WORCESTER, MASSACHUSETTS
Executive Office of the City Manager
Elder Affairs Division
Michael V. O'Brien, City Manager
Amy Vogel Waters, Director



Job Posting

SENIOR CENTER PROGRAM ASSISTANT

City of Worcester
Division of Elder Affairs/Worcester Senior Center

Under the supervision of the Senior Center Coordinator, the Program Assistant promotes healthy aging by assisting in the development and management of programs, activities and services appealing to a broad range of active adults.

Minimum Requirements: Bachelors degree in relevant field plus two years experience in program development and direct service with seniors (two additional years may be considered in lieu of a B.A. degree). Must demonstrate strong planning, communication and computer skills. Experience working with minority populations and/or knowledge of Worcester's elder services network preferred. Candidate must pass a background check.

Please send resume and letter of intent to:

Human Resources Department, Room 109, 455 Main Street, Worcester, MA 01608
Or via email to hr@worcesterma.gov on or before January 21, 2011.

An EEO/AA Employer. Preference is given to Worcester residents.

Taking You in New Directions